



**THE IN-HOME SUPPORTIVE SERVICES
ADVISORY COMMITTEE**
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**STANISLAUS COUNTY
IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE
(IHSSAC)
MEETING MINUTES – 4/12/19**

Committee Members Present: Valerie Mitchell
Rose Martin

Committee Members Absent: Janet Ward - Advanced Notice Given
Naomi Manke - Advanced Notice Given
Marie Cochran
Linda White

Link2Care Staff Present: Jeff Lambaren

Dignitaries and Guests: None

OPENING REMARKS

- Meeting called to order at 1:00 p.m.

PUBLIC COMMENT

- Shelli Margarite, Valley Mountain Regional Center

ACCEPTANCE OF MINUTES

- Meeting minutes from October 12, 2018, December 14, 2018, January 11, 2019, February 8, 2019, and March 12, 2019 have not been approved due to lack of quorum.

PUBLIC AUTHORITY UPDATE

- Reminder to the members, Ethics Training has to be taken every two years. County Counsel is having an Ethics Training at the Board of Chambers if interested can attend in person or can be taken online on the Fair Committee Practice website www.fppc.ca.gov about an hour long and will need to print a certificate at the end.

- 21st Century Cure Act at the federal level-for all Medi-Cal services there needs to be verification that the services have been done. For IHSS the care provider will have to enter a start time, enter an end time, and enter where the services were provided.
- Electronic Services Portal (ESP) Website Overview (Video):
 - For general assistance with the ESP website please contact the help desk 866-376-7066 select preferred language then press option 4 to access the website visit www.etimesheets.ihss.ca.gov.
 - ESP is a public website and is available to all IHSS and WPC Providers and Recipients across the state of California. This website is designed to be self-service meaning it is design to be easy to use such as self-registration. Once the provider has registered with an account they will have the ability to do the following using their account:
 - Online enrollment for electronic timesheets, view payment history, sign up for direct deposit, and submit a sick leave claim.
 - Some of the advantages of enrolling in the electronic timesheet system are getting timesheets to the State processing center faster, faster processing, no extra mailing time, submit timesheets online, reduce timesheet errors, violation warnings for providers, review and approve timesheets, timesheets cannot be submitted without signatures, can check timesheet and payment status, can request supplemental timesheets.
 - When a Provider or Recipient is ready to enroll in the Electronic Timesheet System (ETS) there are three things they will need to have, a valid email address Provider and Recipient will need their own, internet access, and access to smart phone, tablet, computer or laptop.
 - If the Recipient chooses not to register and enroll online for electronic timesheets there is an alternative option Providers may still submit their timesheets online and Recipients may choose to use the Telephone Timesheet System (TTS) to approve their electronic timesheets. TTS will call the Recipient when the Provider(s) have submitted an electronic timesheet for their approval. By enrolling in ETS, Providers will no longer receive paper timesheets.
 - Some of the advantages of viewing payment history are the ability to view recent payments, the ability to view the last three months of timesheet history, an overview of a timesheet, payment details of a timesheet, and timesheet details.
 - The direct deposit feature allows Providers to select direct deposit entry, can sign up for direct deposit, make changes to the bank account for an existing direct deposit, or cancel their direct deposit, direct deposit FAQ's.
 - The sick leave claim feature allows Providers to select sick leave entry, can submit a new sick leave claim, can view sick leave claim history, sick leave claim FAQ's.

- This system will be used with the Electronic Visit Verification and will start using on July 2019. Will be done in phases and will roll it out to the Counties. Los Angeles County will be first county to use.

BUDGET UPDATE

- Nothing to report.

LEGISLATIVE UPDATE

- **AB 229 (Nazarian)-Written Content Translation:** *the bill would clarify that the department is required to provide translations of written content in languages spoken by a substantial number of providers of IHSS.* **Update:** This bill is currently in the possession of the Assembly Appropriations Committee, where it has yet to be scheduled for hearing. This bill is co-sponsored by CAPA, CWDA, and AFSCME-UDW.
- **AB 426 (Maienschein)-Medical Certification:** *a reduction of the recipient's monthly authorized number of service hours shall be based solely on a verified change of a recipient's medical condition, a change in the recipient's living arrangements, a change in the recipient's functionality, a change in the recipient's circumstances, a change in the law or an error in computing a recipient's monthly authorized number of service hours.* **Update:** This bill is currently on the Assembly Appropriations Committee Suspense File, where it will be taken up at the end of May.
- **AB 1382 (Aguilar-Curry)-Master Plan for an Aging California:** *establish a Master Plan for an Aging California that responds to population needs in a comprehensive manner.* **Update:** This bill is currently in the possession of the Aging and Long Term Care Committee, where it is scheduled for hearing on April 23, 2019.
- **SB 228 (Jackson)-Master Plan on Aging:** *require the Governor to appoint an Aging Czar and 15-member task force to prepare for the aging population and prepare a master plan.* **Update:** This bill is currently in the possession of Senate Human Services Committee, where it is scheduled to be heard on April 22, 2019.

NEXT YEAR'S MEETING SCHEDULE

- In absence of a quorum will continue to meet on the dates scheduled. IHSSAC Meeting Schedule for 2019 will be re-submitted at the May 2019 meeting for approval.

ELECTION OF NEW CHAIR AND VICE-CHAIR

- In absence of a quorum unable to elect New Chair and Vice-Chair.

COMMITTEE MEMBERS REPORT

- None

AGENDA ITEMS FOR NEXT MEETING

- Public Comment
- Acceptance of Meeting Minutes from October 12, 2018, December 14, 2018, January 11, 2019, February 8, 2019, March 8, 2019 and April 12, 2019
- AB-1234 Training
- Public Authority Update
- Budget Update

- Legislative Update
- Next Year's Meeting Schedule
- Election of New Chair and Vice-Chair
- Membership Update
- Committee Members Report
- Next Meeting May 10, 2019

Recorder
Nancy Gunnels