

## STANISLAUS COUNTY IHSS ADVISORY COMMITTEE MEETING MINUTES

03/08/02

Committee Members Present:	Madelyn Amaral Jeff Lambaren Connie Muller	Bonnie Cyphers Kenny Brown Dwight Bateman
Committee Members Absent:	Jose Acosta	
IHSS Staff Present:	Jan Holden	Paul Birmingham
CSA Staff Present:	Ted Martin	Shannon Jantz

### OPENING REMARKS by CHAIRMAN JEFF LAMBAREN

- Meeting called to order at 1:05 pm.
- Announcement made allowing for public comment.

### PUBLIC COMMENT

Charlotte Herron - United Domestic Workers

- Thanked the committee for all their hard work and introduced public attendees who are members of United Domestic Workers. The members in attendance were: Brenda Collins, Patricia Heldt, and Sandra Perez.
- Requested a specific date for committees' recommendation.

Brenda Collins

- Thanked committee for their hard work.
- Expressed concerns regarding the proposals dealing with relatives and advance pay.

### ACCEPTANCE OF MINUTES

- February 22, 2002 minutes: Motion M/S/A to accept minutes with no corrections.

### MEMBERSHIP UPDATE

- Paul Birmingham introduced prospective new member Rose Martin who is attending the meeting as a public attendee.
- Paul has interviewed another individual who wishes to become a member of this committee and will be attending an upcoming meeting.

Question from Dwight Bateman: Is the County developing a letter to the Board regarding the Legislative Analyst's Office budget report regarding relatives of recipients and advance pay?

- Motion M/S/A to draft a letter for the committee's review.
- Dwight Bateman requested that we have more information at the next meeting so the committee can make a recommendation.

## **CLERICAL SUPPORT**

- Jan Holden led a discussion on hiring clerical support for this committee.
- A county employee with a full-time assignment is currently providing support.
- The committee has a budget, which includes money for clerical support.
- Jeff Lambaren asked if the current funding would carry over into the next fiscal year? Last year's funding did not carry over.
- Bonnie Cyphers asked if the committee has to use an agency? The answer is yes.
- Jeff Lambaren asked if the money could be tied up in a purchase order to carry the funds into next year? Jan Holden will follow up on this question.
- Dwight Bateman asked how much it would cost for a clerical support person for one year. The full year cost is \$34,000.
- Shannon Jantz will provide clerical support until the committee agrees on hiring a clerical support person.
- Motion M/S/A to hire a contract support person and review expenses at the beginning of the next fiscal year.
- Connie Muller asked if the budget would be cut if it is not spent? No. The money that is not spent will not rollover into the next fiscal year.

## **PUBLIC AUTHORITY MODE & NON PROFIT CONSORTIUM by JAN HOLDEN**

### **Public Authority**

- Jan announced that she would also be talking about a non-profit consortium, which is very similar to a public authority.
- Public Authority has been around since 1992 and is a publicly administered program separate from the County.
- Public Authority staff are not County employees.
- The Board of Supervisors must pass an ordinance, which sets forth the powers of the Public Authority.
- The Board of Supervisors may choose to be the governing board or appoint a freestanding governing board, which may be this committee.
  - Dwight Bateman requested a list of which counties have their Board of Supervisors acting as the governing board. This information will be provided at a future meeting.
- The Public Authority becomes the employer of record and meets the requirement of AB 1682.
- The County and State can maintain the payroll system.
- A County is not subject to competitive bidding to set up a public authority

### **Non Profit Consortium**

- Contracts entered into to establish a Non Profit Consortium are subject to competitive bidding.
- The Non Profit Consortium becomes the employer of record and meets the requirement for AB 1682.

The Non Profit Consortium must establish a Consumer Advisory board.

- Under AB 1682, the Non Profit Consortium and the Public Authority must:
  1. Establish an IHSS Provider Registry
  2. Establish a process for screening providers
  3. Offer training for providers and consumers
- Recipients maintain the right to hire, fire, and supervise any IHSS provider working for them in all modes of service.
- Jan Holden led a discussion on Public Authority/Non-Profit Consortium funding, benefits, and wage increase requirements.

### **UPDATE ON VISIT TO PUBLIC AUTHORITY COUNTY**

- Our visit will be to San Francisco County.
- We have requested the field trip take place on one of the two following dates: March 22, 2002 or April 12, 2002. The date will be announced at the next meeting.
- The Adult Protective Services van will be used to transport all members. The van is equipped with a lift to accommodate all members.

### **AGENDA ITEMS FOR NEXT MEETING**

- Facts and figures and comparisons of other Public Authority County budgets.
- A California Department of Social Services representative will be invited to speak on liability issues at an upcoming meeting.

Meeting Adjourned @ 2:45 pm  
Shannon Jantz, Recorder