



COMMUNITY SERVICES AGENCY

Ken R. Patterson
Director

251 E. Hackett Road
P.O. Box 42, Modesto, CA 95353-0042

Phone: 209.558.2500 Fax: 209.558.2558

**STANISLAUS COUNTY
IHSS ADVISORY COMMITTEE MEETING
MINUTES**

09/26/03

Committee Members Present:	Jeffrey Lambaren Jose Acosta Linda White	Kenny Brown Madelyn Amaral Rose Martin	Connie Muller Christine Munoz Ora Scruggs
Committee Members Absent:	George Sharp	Dwight Bateman	
IHSS Staff Present:	Paul Birmingham Larry Baptista	Jan Holden Esther Magallanes	

OPENING REMARKS by CHAIRMAN JEFF LAMBAREN

- Meeting called to order at 1:17 PM

PUBLIC COMMENT

- Announcement made for public comment by Chairman, Jeff Lambaren.
- None were presented.

ACCEPTANCE OF MINUTES

- September 12, 2003 minutes: Motion M/S/A to accept minutes with correction to spelling of Connie Muller’s name.

BUDGET UPDATE

- Paul Birmingham advised that no substantial change had taken place since last meeting.
- Discussion of AB43. This bill will allow for “for profit” entity and integrated service delivery models and might include in-home supportive services. San Diego would like to serve as test.
- SB 2 passed. It appears that IHSS is not directly addressed in this bill. It also appears that a state agency could administer the benefits and that this should not be a problem as long as the correct information is provided to that agency.



- Board of Supervisors approved increase in staff for IHSS.
- Discussion on the need to keep track of providers as individuals rather than always being attached to the case file. Suggestion made to create something similar to a personnel file for each provider.

HOMEMAKER MODE UPDATE

- Jan Holden introduced Bertha Garcia, Homemaker Supervisor, to committee. First Homemaker staff members to be in place October 6. Extensive training is planned for new staff members. Bertha is scheduled to take a field trip to Sonora to look at Tuolumne County's Homemaker Program.
- Bertha Garcia provided an overview of her professional background as well as her new duties as Homemaker Supervisor.
- Jeff Lambaren suggested to Kenny Brown that information regarding Stanislaus being one of the few homemaker counties be included in Annual Report.

OLMSTEAD UPDATE

- Committee agreed to save discussion for next meeting (10/10/03).

PUBLIC AUTHORITY UPDATE

- Details of field trip to Madera County on October 24 handed out to committee by Jan Holden.
- Jan Holden has been in contact with Teri Cummins of Madera County regarding activities on October 24.
- Possibility of committee viewing demonstration of Madera County's new registry software.
- Committee agreed to discuss and confirm start-out location for travel to Madera during next meeting (10/10/03).
- Jan Holden reminded committee that the normal agenda posting process will need to take place for October 24 meeting to inform public of meeting location and schedule.
- Copies of draft letter to legislators handed out to committee for review. This letter states that IHSS Advisory Committee supports legislation that will allow parity of State participation in funding the IHSS program regardless of a county's employer of record choice.
- Motion M/S/A to send letter as drafted with no changes.

BYLAWS

- Jeff Lambaren briefly reviewed last set of suggested edits to bylaws.
- Committee agreed to save discussion for next meeting (10/10/03).

ANNUAL REPORT

- Kenny Brown reminded committee members to submit biographical information.
- Kenny Brown took original bio submissions to share with Connie Muller in formatting for inclusion in annual report.
- Jan Holden expressed concern over process and costs of producing annual reports as well as the need to set time frame for producing final version(s).
- Kenny Brown stated that annual report will be 12 pages of text plus approximately 4 pages of charts.
- Jeff Lambaren reminded committee of previous suggestion to produce two versions of annual report: a color version for distribution to Board of Supervisors and committee members as well as a black and white version for more general distribution.
- Jeff Lambaren suggested producing at least 25 color copies. Number of generic copies to be determined.
- Paul Birmingham suggested using a union printer to be consistent with State policy.

AD HOC MEETING ON CUSTOMER SURVEY – Immediately following regular meeting

- Ad hoc meeting cancelled.

AGENDA ITEMS FOR NEXT MEETING

- Budget Update
- Olmstead Update
- Bylaws
- Annual Report
- Public Authority Update
 - Field Trip
- Legislation
- Ad Hoc Meeting

Meeting adjourned @ 2:22 PM
Esther Magallanes, Recorder